

FENSTANTON PARISH COUNCIL

Minutes of the meeting BURIAL BOARD

Fenstanton & Hilton Primary School, Fenstanton

Tuesday 24 July 2018 @ 19.30 pm

Present: Mrs Lee (Chairman of Committee and Lay Member)
Cllr Buchanan
Cllr Kent
Cllr Pryke
Cllr West

In Attendance: Annette Eggett (Clerk)

1 Appointment of Chairman

Sally Lee was happy to be appointed Chairman of this Committee although the Clerk would check the rules regarding votes/casting votes. She explained that as a lay member she could not report back to Full Council; Cllr Buchanan confirmed he would be happy to do this. **ACTION : Clerk**

Proposed: Cllr Pryke; Seconded Cllr Kent. All in favour.

2 Apologies for absence – none.

3 Declarations of interest

Sally Lee confirmed an interest in agenda item 10.

4 To approve the minutes of the meeting held on Tuesday 13 March 2018

The date at agenda item 9.1 to be corrected. There were no other corrections and the minutes were therefore approved whilst acknowledging that only Cllrs (at the time) Lee and Pryke had been present.

Proposed: Cllr Kent; Seconded Cllr Pryke. All in favour.

5 Matters arising from the minutes – none.

6 Cemetery inspection

6.1 Headstones

To note Cllr Pryke attended this, not Cllr Pask. This took place on Tuesday 10 July 2018.

After a discussion referring to pictures taken by the Clerk it was decided to contact Andrew Cook of Easton & Cook and ask him to inspect to give the committee a ball park figure for repairing those of most concern. Some signs to be put up warning of uneven ground.

It was agreed to re-inspect after there had been some rain (or in September) as it was clear the recent very dry weather had caused many of the problems with movement.

Proposed: Cllr Kent; Seconded Cllr Pryke. All in favour.

6.2 Tombs

There was also a discussion about the state of the tombs as reported by the Parochial Church Council (PCC). Quotes of £564 (Easton & Cook) vs £1,350 (Cambridge Stonecraft with architectural input and for just two of the repairs) were examined and discussed.

It was decided :

6.2.1 To work with Easton & Cook who are already known to the Parish Council. However the Clerk to contact them to check on the likelihood of a changes to cost as original quoted was submitted in 2016.

6.2.2 No costs for architects would be incurred now or in the future. However the PCC could bring in architects if they so wished – at their own expense - but the Parish Council would not be bound by any comments or instructions.

6.2.3 To confirm to the PCC that as the responsibility for maintenance now fell to the Parish Council, this Committee would decide who to employ.

6.2.4 On the subject of cremated remains – if the PCC received income for the interment of these then that area should be their responsibility. This is to be clarified. If the Parish Council are to maintain that area then the fees should come to the Parish Council. At the same time boundaries need to be clarified. Councillors were happy to meet with the Church.

Proposed: Cllr Kent; Seconded Cllr Pryke. All in favour.

All agreed that the CLOSED graveyard had not been passed to the Parish Council in a good condition.

7 Removal of footpath to create more space

Three quotes for this work had been received. The Committee decided to accept that from M G Monk & Son at £2,320 plus VAT.

Sally Lee reminded members that there was £10K in general reserves that could go towards a new graveyard. Cllr Kent felt that sum would not 'stretch' very far and suggested that £3,000 of this be used towards the removal of the footpath.

8 Tree work

Sally Lee was unaware of trees requiring work; Clerk to ascertain which these are before proceeding. They may well be on Martin's list for a future date.

Proposed: Cllr Pryke; Seconded Cllr Buchanan. All in favour.

9 Cremated remains

9.1 Plan

The plan received was tabled but members were unsure the boundaries were correct. It was also not noted how many plots for cremated remains were free. The Clerk to ask for clarification and to arrange a meeting for Sally Lee and the church warden to facilitate this. Cllr Kent pointed out that the plots on the map should be referred to when discussing maintenance payments.

ACTION : Clerk.

Post meeting note – Cllr Pryke and Sally Lee established where 'Area A' as per the plan was and how many consecrated places remained for cremated remains.

9.2 Correspondence

The various email comments received regarding graveyard cremated remains were noted.

10 To discuss plot no. 296

Whilst there were mixed opinions around the table regarding the use of this plot for cremated remains it was noted that (1) the person in question had been a long term resident of the parish in the past; (2) it was impossible to ascertain if any regulations were shared at the time of the transfer of ownership of this plot in 1981; (3) transfer of remains from another country was not a simple matter and under these exceptional circumstances approval was granted.

Proposed: Cllr Kent; Seconded Cllr Buchanan. All in favour.

11 Cemetery Regulations

The Clerk tabled these for members to consider in due course.

12 To accept notices and matters for the next agenda

None.

13 Parish Matters to note

13.1 Uneven ground near cremated remains area

Cllr West asked if a roller could be used to try and level the ground here. As this was church ground the Clerk / Sally Lee to establish if this could be done. **ACTION : Clerk / Sally Lee**

13.2 Charity bin in church car park

It was noted this was being well used but as it takes up a space it would continue to be monitored.

THERE BEING NO OTHER BUSINESS THE MEETING CLOSED AT 20.44