

## FENSTANTON PARISH COUNCIL

### MINUTES OF THE MEETING HELD ON THURSDAY 9<sup>th</sup> JULY 2015 7:30 PM AT FENSTANTON & HILTON PRIMARY SCHOOL.

**Present :** Cllrs : Caswell, Dockerill, Dartford, Grantham, Henderson, Kent (Chairman), Lee, Place, Pryke, Saunderson, West & White.

**In Attendance :** Mr S Dartford (Clerk), District Cllr. Mead & Mr Curtis.

The Chairman welcomed the new Members.

**15.038 APOLOGIES FOR ABSENCE.**

Were received from Cllr. Pask.

**15.039 DECLARATIONS OF INTEREST.**

Cllr. Place. Agenda item 50. Personal interest

Cllr. Saunderson. Agenda item 50. Personal interest.

**15.040 ADDRESS BY Mr CURTIS ON THE EFFECTS THE WYTON on the HILL DEVELOPMENT WILL HAVE ON THE PARISH.**

The Chairman closed the meeting at 19:40 to allow Mr Curtis, a representative of Costin & Co (agent to the developer) to address the meeting.

Mr Curtis appraised the meeting of the proposed development and the social infrastructure including schools, doctors surgery and a care home at Wyton on the Hill. However, the meeting expressed concern at the effect a development of the proposed size at Wyton on the Hill combined with expected growth in St Ives and the expected development at Alconbury will have on the existing road infrastructure. Concern was also raised over the effect these developments will have on Hinchingsbrooke Hospital. It was requested that the Parish Council is kept fully advised of the situation and is involved in further meetings.

The Chairman re-opened the meeting at 20:04

**15.041 TO APPROVE THE MINUTES OF THE MEETING HELD 11<sup>th</sup> JUNE 2015.**

The minutes were approved and signed by the Chairman.

**Proposed:** Cllr. White.      **Seconded:** Cllr. Henderson.      **Vote:** Carried.

**15.042 MATTERS ARISING.**

There were no matters arising.

**15.043 CORRESPONDENCE & CLERK'S REPORT.**

Wiser recycling. A total of 6.653 tonnes of unwanted electrical appliances were collected from the Village. This has resulted in £210.44 being raised for the Parish. The meeting was advised that Wiser Recycling have been invoiced for this amount. The next collection is proposed for the 1<sup>st</sup> December although the meeting felt it may be prudent to request the collection is postponed until early January.

The Parish will receive a grant of £661.01 from the County Council in respect of grass cutting. The meeting was advised that there has been no increase from last year.

HDC. TPOs have been served on 4 trees at 10 Honey Hill and 8 trees on land south of Oaklands (The Park).

Ch. Insp. Hunt has confirmed that she is able to attend the September meeting of the Parish Council.

**Clerk's report.**

The meeting was advised that the RFO has opened a secondary bank account to accommodate CIL payments.

The meeting was advised that the Whippet Coaches timetable changes will take effect from 26<sup>th</sup> July.

The meeting was advised that County Council Highways may be able to take action to prevent lorry parking on the A14 eastbound slip road. Cllr. Mead provided further information under agenda item 15.045.01.

**15.044**

**POLICE REPORT.**

**To review the list of reported crimes.**

A report of crimes for the month of May, the latest available from the Police, was distributed to Members for information.

**15.045**

**COMMITTEE REPORTS.**

**15.045.01. Planning Committee.**

The Chairman of the Planning Committee appraised the meeting of any planning matters since the last meeting.

**15.046**

**REPRESENTATIVES REPORTS.**

**15.046.01. District Councillor's report.**

Cllr Mead appraised the meeting of any matters appertaining to the Parish. Members were advised that a site meeting had been held between District Cllr. Mead, Cllr. Saunderson, County Highways and residents of Oaklands to discuss the matter of lorry parking on the A14 east bound slip road. Following the discussions, and observing the situation, County Council Highways agreed that it may be possible to implement temporary measures to prevent lorries parking.

**15.046.02. County Councillors report.**

No report was given in the absence of Cllr. Bates.

**15.046.03. Report of A14 update meeting held 2<sup>nd</sup> July.**

Cllr. White reported on the meeting held for Town & Parish Councils. It was reported that, subject to approval, construction is expected to start in 2016 and be concluded by 2020. To achieve this timeframe Design Consultants and Contractors have been appointed and will incur a financial cost although as mentioned previously planning permission has not at this juncture been granted. A Member enquired if a footpath is included on the Hilton Road bridge, Cllr. Mead agreed to review the plans and advise the Clerk.

**15.046.04. Other.** No meetings had been attended.

- 15.047 APPOINTMENT OF MEMBERS TO FILL THE VACANT COMMITTEE SEATS.**  
The meeting resolved to approve the recommendations made by the Chairman.  
**Proposed:** Cllr. White                      **Seconded:** Cllr. Saunderson.    **Vote:** Carried.

**15.048 TO CONSIDER AND AGREE A RESPONSE TO THE CONSULTATION FOR THE PROPOSED MOVE TO A NEW PREMISES AND BRANCH MODERNISATION FOR FENSTANTON POST OFFICE.**

Information had been distributed to all Members.

Following discussion it was agreed to respond to the consultation as follows:  
Fenstanton Parish Council does not wish to lose the Post Office and the following concerns are raised.

- 1) Suitability of the location.
  - a) A lack of privacy for customers.
  - b) Limited space in the current environment.
  - c) Entry into the existing building conflicts with the current till location.
  - d) Limited parking for access.
  
- 2) New premises ease of access.  
Access is acceptable although the positioning of tills and the isles provides limited space.
  
- 3) A full understanding of the proposals and layout is desirable for constructive comments to be made.
  
- 4) Suggestions.  
Consider other locations with greater space.
  
- 5) Community issues.  
With future developments and an increasing Village population business within the Post Office is expected to increase.
  
- 6) The Parish Council wishes to see a Post Office remain in the Village and supports the longer opening hours.

**15.049 TO CONSIDER SUPPORTING THE BRAKE CAMPAIGN.**

Information had been distributed to all Members. Following discussion it was resolved not to support the campaign as it was felt this should be a responsibility for individuals and not a Parish Council

**Proposed:** Cllr. White.                      **Seconded:** Cllr. Place.    **Vote:** 9 in favour.  
1 against.  
1 abstention.

The Chairman did not vote.

**15.050 TO CONSIDER A REQUEST FROM THE VILLAGE HALL COMMITTEE TO ERECT A CHRISTMAS TREE AND LIGHTS FOR THE CHRISTMAS PERIOD AT CLOCK TOWER GREEN.**

The meeting was advised that a communication had been received from a Parishioner expressing concern at the disruption caused at the lack of access for residents to Hilton Court, Orchard House and Grove House caused by the road closure. The Parishioner had been advised to address the concerns to the Village Hall Committee.

Following discussion it was resolved to grant permission for the next four years, the life of the current Parish Council, subject to there being no extenuating circumstances and that no wiring or lights are attached to the Clock Tower.

**Proposed:** Cllr. Lee.                      **Seconded:** Cllr. Kent.                      **Vote:** Carried.

**15.051 PARISH ACTION PLAN.**

Members reviewed the Action Plan and there were no further actions.

**15.052 FINANCE****15.052.01. To receive the Financial Report & approve payments.**

The Financial Report had been distributed to Members. It was resolved the payments be approved.

**Proposed:** Cllr. Dartford.

**Seconded:** Cllr. Pryke.

**Vote:** Carried.

A copy of the report is appended to the minutes.

**15.052.02. To Approve The Transfer Of Funds.**

The RFO recommended a transfer of £5,700 from the Instant Access Business Account to the Current Account to cover expenditure for the month of July and known expenditure for August.

**Proposed:** Cllr. Pryke.

**Seconded:** Cllr. Saunderson.

**Vote:** Carried.

**15.052.03. To approve the transfer of £1,415.12 from the Business Account to the CIL Account.**

It was resolved to transfer the sum of £1,425.12 from the Instant Access Business Account to the CIL Account.

**Proposed:** Cllr. Pryke.

**Seconded:** Cllr. Place.

**Vote:** Carried.

**15.053 CALENDAR OF KNOWN FORTHCOMING MEETINGS.**

Dates of forthcoming meetings had been distributed to Members.

**15.054 PARISH MATTERS TO NOTE.**

- 1). A Member advised the meeting that the County Council have employed the services of a consultant to review the Countryside Group. It is believed this may lead to a further loss of funding for the countryside footpaths.
- 2). A Member advised the meeting that the Fringe in the Fen event is likely to be held next year.
- 3). A Member suggested that consideration should be made to raising the Union flag at the Clock Tower to celebrate national events.

There being no further business the meeting closed at 21:40pm.

Abbreviations used in these minutes are as follows:-

C.C.	County Council.
CIL.	Community Infrastructure Levy.
HDC.	Huntingdonshire District Council.
RFO.	Responsible Financial Officer.
TPO.	Tree Protection Order.

Signed \_\_\_\_\_ ( Chairman )

\_\_\_\_\_ ( Date )