

FENSTANTON PARISH COUNCIL

MINUTES OF THE MEETING HELD ON THURSDAY 11th JUNE 2015 7:30 PM AT FENSTANTON & HILTON PRIMARY SCHOOL.

Present : Cllrs : Dartford, Henderson, Kent (Chairman), Lee, Pask, Place, Saunderson, West & White.

In Attendance : Mr S Dartford (Clerk), District Cllr. Mead & 3 Parishioners.

15.021 APOLOGIES FOR ABSENCE.

Were received from Cllr. Pryke & County Cllr. Bates.

15.022 DECLARATIONS OF INTEREST.

No declarations of interest were received.

15.023 TO APPROVE THE MINUTES OF THE MEETING HELD 14th MAY 2015.

The minutes were approved and signed by the Chairman.

Proposed: Cllr. White. **Seconded:** Cllr. Saunderson. **Vote:** Carried.

15.024 MATTERS ARISING.

There were no matters arising.

15.025 CORRESPONDENCE & CLERK'S REPORT.

HDC. Notification that the TPO on the Holm Oak at the King William IV was confirmed on 20th May.

Clerk's report.

A Parishioner has commented on the improvement the kerbing has made to Chapel Green.

The Meeting was advised that the Commonwealth War Graves commission will inspect the broken headstone in the cemetery with a view to repair or replacement.

15.026 POLICE REPORT.

15.026.01. To review the list of reported crimes.

A report of crimes for the month of April, the latest available from the Police, was distributed to Members for information.

15.027 COMMITTEE REPORTS.

15.027.01. Planning Committee.

The Chairman of the Planning Committee advised the meeting that she had been made aware of objections to Planning Application 15/00325FUL. Land at the rear of Grove House. Construction of new individual dwelling adjacent to the Hilton Road entrance to Grove House. The application had been considered at the Planning Committee meeting held 30th April. No objections had been received from residents or interested parties of Grove House and the Committee resolved to recommend approval of the application as it was felt

the application met the required planning criteria.

Draft minutes of the meeting held 28th May had been distributed to all Members. Supplementary information was given by the Chairman of the Planning Committee.

15.028

REPRESENTATIVES REPORTS.

15.028.01. District Councillor's report. Cllr Mead advised the meeting that there were no matters appertaining to the Parish to be reported.

15.028.02. County Councillors report. In the absence of Cllr. Bates no report was given.

15.028.03. Other. No meetings had been attended.

15.029

TO ELECT BY BALLOT THREE CANDIDATES FOR CO-OPTION AS COUNCILLORS TO THE PARISH COUNCIL.

Applications had been received from the following:-

Mr. B. Mills of 3 Mooresbrook.

Mr. S. Grantham of 14 Dove Close.

Mr. A. Dockerill of 10 Church Leys.

Mr. I Caswell of 5 Dove Close.

The meeting was advised that Mr Grantham was unable to attend the meeting due to a family bereavement.

The Chairman closed the meeting at 19:50 to allow Mr Mills and Mr Caswell to address the meeting.

The Chairman re-opened the meeting at 19:55.

Following a paper ballot the following candidates were elected to fill the three casual vacancies:-

Mr. I Caswell

Mr. S Grantham.

Mr. A. Dockerill.

It was suggested that in future candidates for co-option should prepare a statement for presentation to Council to assist in selection. The matter will be considered by the Finance & Constitution Committee.

15.030

A14. TO REVIEW AND APPROVE THE STATEMENT OF COMMON GROUND.

The meeting reviewed the Written Representation for submission to the Planning Inspectorate. The meeting was advised of some minor amendments to the document. It was resolved to approve the Written Representation.

Proposed: Cllr. Henderson. **Seconded:** Cllr. Lee. **Vote:** Carried.

The meeting reviewed the Statement of Common Ground which forms an agreement between Fenstanton Parish Council and Highways England. The meeting was advised of some minor amendments to the document. It was resolved to approve the Statement of Common Ground.

Proposed: Cllr. Lee. **Seconded:** Cllr. White. **Vote:** Carried.

The meeting thanked Cllr. Kent for his sterling work in preparing the document. Cllr. Kent also thanked Cllrs: Henderson, Lee and White for their assistance.

- 15.031 TO APPOINT A RECIPIENT FOR THE VILLAGE COMMUNITY AWARD AND APPOINT A REPRESENTATIVE OF THE PARISH COUNCIL TO PRESENT THE AWARD.**
 Nominations were received for the following to be considered for the award:
 Mr. Charlie Darling for his work with the Youth Football Club.
 Mrs Donna Butcher for her work in the upkeep of the flowers at the base of the Village sign and keeping the paths in the woodland walk in a walkable condition at no expense to the Parish Council.
 Following a paper ballot Mrs Butcher received the highest number of votes and it was agreed that she be presented with the Village Community Award.
 Following discussion it was resolved that the Chairman or Vice Chairman of the Parish Council will present the award annually.
Proposed: Cllr. White. **Seconded:** Cllr. Place. **Vote:** Carried.
 The Chairman advised the meeting that he had a prior commitment and would be unable to present the award the Vice Chairman will, therefore, officiate.
- 15.032 TO CONSIDER A REQUEST FROM THE UNITED REFORM CHURCH TO HOLD THE ANNUAL HOBBIES DAY ON CHAPEL GREEN.**
 Following discussion it was resolved to grant permission for the event to be held on 19th September as requested subject to the United Reform Church accepting liability for any damage caused to the Green or Kerbing.
Proposed: Cllr. Lee. **Seconded:** Cllr. Kent. **Vote:** Carried.
- 15.033 TO REVIEW THE RISK REGISTER.**
 The meeting reviewed the Risk Register and the amendments as recommended by the Planning Committee will be included.
- 15.034 PARISH ACTION PLAN.**
 Members reviewed the action plan. The recommendations of the Planning Committee will be included.
- 15.035 FINANCE**
15.035.01. To receive the Financial Report & approve payments.
 The Financial Report had been distributed to Members. It was resolved the payments be approved.
Proposed: Cllr. White. **Seconded:** Cllr. Saunderson. **Vote:** Carried.
 A copy of the report is appended to the minutes.
- 15.035.02. To Approve The Transfer Of Funds.**
 The RFO recommended a transfer of £24,450 from the Instant Access Business Account to the Current Account to cover expenditure for the month of June.
Proposed: Cllr. Henderson. **Seconded:** Cllr. Place. **Vote:** Carried.
- 15.036 CALENDAR OF KNOWN FORTHCOMING MEETINGS.**
 Dates of forthcoming meetings had been distributed to Members.
- 15.037 PARISH MATTERS TO NOTE.**
 1). A Member advised the meeting the County Council will be voting on future development next month. The meeting was asked to contact the Parish Council's County representative to oppose the scale of development due to

- the detrimental effect the Wyton on the Hill proposals will have on the Village.
- 2). The meeting was advised that the Whippet bus schedules have not changed.
 - 3). The meeting was advised that no Whippet Coaches paper timetables are available.
 - 4). It had been observed the vegetation in front of the former Dairy had become overgrown. The agents for the site will be advised.
 - 5). The meeting was advised that the kerbing at Chapel Green appears to have had the effect of slowing vehicles although it was believed that a refuse lorry had run over the kerbing.
 - 6). It had been observed that the hedge in Swan Road on the left hand side from the High Street is overgrowing the footpath.
 - 7). The meeting was advised that the footpath between Bell Lane and Chequers Close is becoming overgrown with weeds.
 - 8). The meeting was advised that the turning circle in Hilton road by the subway was overgrown with stinging nettles. The ownership of the land is unknown.
 - 9). A Member felt that with the amount of work currently being undertaken by the utilities notification of such works should be made available to the Parish Council.
 - 10). It had been observed that the fencing by the open space is deteriorating and that the planted area by the entrance into the car park requires maintaining. The matter will be referred to the General Purpose Committee.
 - 11). A Member felt that the Village sign should be re-painted before the start of the Capability Brown commemorations. The Clerk is in the process of attempting to contact the original sign maker.
 - 12). The meeting was advised that a chain has been padlocked around a tree on the High Street by Swan Gardens. The chain is starting to cut into the tree and should be removed. Cllr. Kent, in his role as tree warden, will investigate the legality of removing the chain.

There being no further business the meeting closed at 9.08pm.

Abbreviations used in these minutes are as follows:-

HDC.	Huntingdonshire District Council.
RFO.	Responsible Financial Officer.
TPO.	Tree Protection Order.

Signed _____ (Chairman)

_____ (Date)