

## FENSTANTON PARISH COUNCIL

### MINUTES OF THE MEETING HELD ON THURSDAY 14<sup>th</sup> JANUARY 2016 7:30 PM AT FENSTANTON & HILTON PRIMARY SCHOOL.

**Present :** Cllrs : Caswell, Grantham, Henderson, Kent (Chairman), Lee, Pask, Place, Pryke, West & White.

**In Attendance :** Mr S Dartford (Clerk), Mr. Griffiths (Kier Living), Mr. Brown (Kier Living), Mr. Page (Barfords) & 2 Parishioners.

The Chairman reported the recent death of Mr Eric Mott who had been a long serving member of the Parish Council. A minutes silence was held as a mark of respect.

**15.095 APOLOGIES FOR ABSENCE.**

Were received from Cllrs. Saunderson, Dartford & County Cllr. Bates.

**15.096 DECLARATIONS OF INTEREST.**

No declarations of interest were received.

**15.097 TO RECEIVE THE PROPOSALS FOR THE DEVELOPMENT OF LAND ADJACENT TO THE A14 FROM REPRESENTATIVES OF KIER LIVING AND BARFORDS.**

The Chairman closed the meeting at 19:38 to allow the representatives of Kier Living and Barfords to address the meeting.

Designs of the proposed development were distributed to all Members present for information. The meeting was advised that the proposed designs were at a very early stage and that a public consultation is proposed to be held in February to gauge the views of Parishioners. It is expected that 40% of the development will be affordable housing and the majority of dwellings to be 2 or 3 bedroom. The Chairman reopened the meeting at 20:10.

**15.098 TO APPROVE THE MINUTES OF THE MEETING HELD 12<sup>th</sup> NOVEMBER 2015.**

The minutes were approved as a true record and signed by the Chairman.

**Proposed:** Cllr. Henderson.      **Seconded:** Cllr. Pryke.      **Vote:** Carried.

**15.099 MATTERS ARISING.**

Agenda item 15.090.04. Post Office.

The Chairman advised the meeting that he had been in correspondence with The Constituency Member of Parliament and had held discussions with the Post Master and the proprietor of the NISA shop. As a result, a petition has been lodged in the Post Office for members of the public to support the proposed relocation. The petition will be forwarded to the Constituency Member of Parliament. Correspondence from Baroness Neville Rolfe (Parliamentary Under Secretary of State and Minister for Intellectual Property appertaining to The matter had been distributed to all Members present for information.

## 15.100

**CORRESPONDENCE & CLERK'S REPORT.**

A parishioner had forwarded a copy of an e-mail from Ch. Ins. Hunt regarding the legal aspects of unlit vehicles. It was noted that the Police have included the matter of HGVs parking on the A14 east bound slip road in the RPU briefing. A copy of the e-mail was distributed to all Members for information.

**Clerk's report.**

The meeting was advised that the Chairman had attended the Local Highway Initiative Panel meeting on 11<sup>th</sup> January to support the Parish Council's application for funding towards the application of double yellow lines on the A14 east bound slip road. The Chairman reported that the application had not been rejected and a decision could be expected in March.

Information has been received from the District Council that an e-consultation for all planning applications will become effective from 1<sup>st</sup> April. The Chairman expressed concern that not having access to large detail drawings will be problematic and detrimental to the decision making process. It was suggested that in such instances drawings should be requested from the developer / agent. County Councillor Mead advised the meeting that he will assist in obtaining such drawings through the District Council.

Notification has been received that the County Council Rights of Way Section has been disbanded.

The meeting was advised that a complaint had been received concerning dog fouling in the Village. The meeting was further advised that the Clerk had requested stickers for the lamp posts on several occasions from the District Council and despite promises that they would be forwarded nothing has been received. The matter will be included in the next edition of Spectrum.

## 15.101

**POLICE REPORT.****To review the list of reported crimes.**

A report of crimes for the month of October and November, the latest available from the Police, was distributed to Members present for information. A copy of the report is appended to the minutes for information.

## 15.102

**COMMITTEE REPORTS.****15.102.01. Finance & Constitution Committee.**

Draft minutes of the meeting held 19<sup>th</sup> November were included with Member's Papers. The Chairman of the Finance & Constitution Committee provided supplementary information.

**15.102.02. Planning Committee.**

Members were advised that the Planning Committee meeting convened for 12<sup>th</sup> January had not taken place as the number of Members present did not form a quorum. The Chairman of the Planning Committee appraised Members of planning matters since the last meeting. A Member expressed concern that the current infrastructure would not meet the needs of a growing Village with the number of proposed developments. It was agreed to invite representatives from the County Council and District Council to a Planning Committee meeting to bring the concerns of the Parish Council to their attention. Members were requested to advise the Clerk of any issues prior to such a meeting taking place.

**15.102.03. Web Site Working Group.**

A report of the meeting held 6<sup>th</sup> January was given by Cllr. Grantham. The meeting was advised that it will be necessary for the Parish Council to purchase a scanner in the future.

**15.103 REPRESENTATIVES REPORTS.****15.103.01. District Councillor's report.**

District Cllr. Mead appraised the meeting of matters appertaining to the Parish.

**15.103.02. County Councillors report.**

In the absence of County Cllr. Bates no report was given.

**15.103.03. CPALC AGM.** A report of the meeting held on 10<sup>th</sup> December 2015 had been distributed to all Members in the absence of the Parish Council's representative.

**15.103.04. Other.**

No other meetings had been attended.

**15.104 TO CONSIDER GRANTING PERMISSION FOR A FRINGE IN THE FEN EVENT TO BE HELD ON CHAPEL GREEN ON 9<sup>th</sup> JULY 2016.**

Following discussion it was resolved to grant permission as requested.

**Proposed:** Cllr. Henderson.      **Seconded:** Cllr. Pryke.      **Vote:** Carried.

**15.105 PARISH ACTION PLAN.**

There were no further actions.

**15.106 FINANCE****15.106.01. To approve the budget as recommend by the Finance & Constitution Committee.**

It was resolved to approve the Finance & Constitution Committee's recommendation.

**Proposed:** Cllr. Pryke.      **Seconded:** Cllr. White.      **Vote:** Carried.

**15.106.02. To approve the precept as recommended by the Finance & Constitution Committee.**

It was resolved to approve the recommendation of the Finance & Constitution Committee.

**Proposed:** Cllr. Pryke.      **Seconded:** Cllr. White.      **Vote:** Carried.

**15.106.03. To receive the Financial Report & approve payments.**

The Financial Report had been distributed to Members. It was resolved the payments be approved.

**Proposed:** Cllr. Henderson.      **Seconded:** Cllr. Pryke.      **Vote:** Carried.

A copy of the report is appended to the minutes.

**15.106.04. To Approve The Transfer Of Funds.**

The RFO recommended a transfer of £3,490 from the Instant Access Business Account to the Current Account to cover expenditure for the month of January.

**Proposed:** Cllr. Pryke.      **Seconded:** Cllr. Place.      **Vote:** Carried.

**15.107 CALENDAR OF KNOWN FORTHCOMING MEETINGS.**

Dates of forthcoming meetings had been distributed to Members.

**15.108 PARISH MATTERS TO NOTE.**

- 1). A Member wished to know if any defibrillators were held in the Parish. The Member was advised that none are held. The Parish Council's District Councillor advised the meeting that a benefactor was prepared to purchase two defibrillators for the Parish. The matter will be included as an agenda item for the next meeting.
- 2). A Councillor raised the matter of the amount of litter emanating from the Shell Garage.
- 3). A pot hole in Swan Road was reported to the meeting.
- 4). It was reported that there is an accumulation of leaves in Swan Lane and the High Street by the bakery.

There being no further business the meeting closed at 21:08 pm.

Abbreviations used in these minutes are as follows:-

CPALC.	Cambridgeshire & Peterborough Association of Local Councils.
M.P.	Member of Parliament.
RFO.	Responsible Financial Officer.
RPU.	Road Policing Unit.

Signed \_\_\_\_\_ ( Chairman )

\_\_\_\_\_ ( Date )